

PERSON SPECIFICATION

JOB TITLE: GENERAL TEACHING ASSISTANT

CRITERIA	ESSENTIAL	DESIRABLE	ASSESSMENT
<p><u>Qualifications & Training</u> Childcare Qualification at Level 3 (or equivalent)</p> <p>STAC qualification</p>		<p>Y</p> <p>Y</p>	<p>Letter of application and documents</p> <p>As above</p>
<p><u>Experience</u> Appropriate experience working with children in an education setting especially Early Years.</p>		<p>Y</p>	<p>Letter of application and interview</p>
<p><u>Skills & Knowledge</u> Good written and verbal communication skills: able to communicate effectively and clearly with a range of staff, pupils and parents.</p> <p>Good understanding of child development and learning processes.</p> <p>Behaviour management.</p>	<p>Y</p>	<p>Y</p> <p>Y</p>	<p>Letter of application and interview</p> <p>As above</p> <p>As above</p>
<p><u>Personal Qualities</u> Demonstrate interpersonal skills.</p> <p>Ability to work successfully in a team.</p> <p>Motivated approach to duties.</p> <p>Confidentiality</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>		<p>Interview</p> <p>Letter and interview</p> <p>As above</p> <p>As above</p>
<p><u>Other Requirements</u> To be committed to the school's policies and ethos.</p> <p>To be committed to Continuing Professional Development.</p> <p>Experience in other relevant skills eg. Art/music/sport.</p>	<p>Y</p>	<p>Y</p> <p>Y</p>	<p>Letter and interview</p> <p>Interview</p> <p>Letter and interview</p>